

MUNICIPALITY OF THE DISTRICT OF CHESTER
SUMMER EMPLOYMENT
Property Maintenance Labourer

The Engineering and Public Works Department is seeking applications from motivated students for the position of Property Maintenance Labourer (one position).

Those interested are advised to obtain a copy of the complete job description as follows:

- Municipal Office located at 151 King Street, Suite 212, Chester, NS
- Robin Kaizer, Administrative Assistant at (902) 275-1312
- Municipal website at www.chester.ca

Please submit your resume to:

Municipality of the District of Chester
Attention: Engineering and Public Works Department
PO Box 369, Chester, NS B0J 1J0

Closing Date: Friday, May 5, 2017 at 4:30 p.m.

Although we thank all applicants, only those selected for an interview will be contacted.

MUNICIPALITY OF THE DISTRICT OF CHESTER
POSITION DESCRIPTION

Position Title: Property Maintenance Labourer

Reports to: Property Maintenance Supervisor

Status: Summer Employment – May 15, 2017 to August 25, 2017

Wages: \$10.85 to \$12.25 per hour

Location: Various properties owned by the Municipality

Updated: April 20, 2017

Hours: Monday to Friday, 7:00 a.m. to 3:00 p.m. Overtime as may be required.
Subject to Change.

SCOPE

To successfully carry out the Municipality's summer maintenance program for our public properties located throughout the Municipality of Chester and assist the Property Maintenance Supervisor in the daily operations of all our Municipal properties maintenance.

OBLIGATIONS AND RESPONSIBILITIES UNDER LEGISLATION

1. The Municipality of the District of Chester is committed to workplace safety and all employees are expected to actively participate in the Municipality's Occupational Health and Safety Policy and Program and Occupational Health and Safety Legislation as well as Regulations of the Province of Nova Scotia.
2. The Municipality of the District of Chester complies with the Employment Legislation of Nova Scotia and all employees are also expected to act in accordance to the appropriate Legislation as well.

DUTIES AND RESPONSIBILITIES

The following is a general outline only of the duties and responsibilities involved in this position. It is also not intended to limit the employer's right to assign other duties. The employee will be expected to work unsupervised for periods of time.

Duties:

1. Landscape work/mowing.
2. General building / ground maintenance (i.e. Painting and handiwork), etc.
3. Assist in operations at the solid waste facility as assigned (i.e. Litter pick-up, lawn mowing, general maintenance).
4. Assist with data collection.
5. Assist in manhole repairs.
6. Other duties as assigned.

QUALIFICATIONS

The successful candidate must have completed a secondary education (i.e. High School) and be actively pursuing post-secondary education. Must have strong technical skills. GIS and GPS experience considered an asset.