



**MUNICIPALITY OF THE DISTRICT OF CHESTER  
OPERATING GRANT APPLICATION**

**Deadline to Apply: April 30**

Name of Organization			
Contact Person			
Position with Organization			
Organization Mailing Address			
Registry of Joint Stocks Incorporation number (if applicable):			
Phone:		Cell:	
Email:		Date:	

**Signature of Signing Officer and their position with Organization:**

Name

Position

**Endorsement** (check box)  I declare I am a member of the organization and have authority to submit this application.

**Note:** *Feel free to attach additional supporting documents if the space provided is not sufficient.*

**ORGANIZATION AND / OR EVENT INFORMATION:**

1) Purpose or objective(s) of your organization. (i.e. mission statement)

2) Please provide an outline of the project.

3) Please describe the positive effects your project will have on the community and how it supports the Municipal Strategic Priorities Framework (to view the Priorities document click the attached link or copy and paste it in your browser.)

<https://portal.laserfiche.ca/Portal/DocView.aspx?id=1236847&repo=r-0001f4a08362> or Google 'Municipality of Chester Strategic Priorities'.

4) How do you plan to spend the Operating grant funds?

5) How much funding are you requesting? (Maximum funding limit is \$3000) \$

6) Budget:

- Please attach a project budget showing all revenue and expenses.
- Council looks favorably at applications that include funding from other sources (i.e. grants from other levels of government, in-kind contributions and fundraising efforts).

7) Is there any additional information that you wish to provide that may support your grant application? Please attach letters of support, etc. if you have any.

8) If you have previously received any grants from the Municipality, have you submitted the Final Report?

Yes

No

If No, please submit your Final Report as soon as possible.

9) Who should the cheque be made payable to and what address should we send it to if different from Page 1?

**You can email a pdf version of your application to: [recreation@chester.ca](mailto:recreation@chester.ca)**

**OR mail a hard copy to:**

Recreation & Parks Services  
Municipality of the District of Chester  
186 Central Street, PO Box 369  
Chester NS B0J 1J0

If you have any questions, please do not hesitate to call Recreation & Parks Services at 902-275-3490.