



Permit for Municipal Sewer Connection / Disconnection

Municipality of the District of Chester
P.O. Box 369, 643 Highway 14, Windsor Road, NS B0J 1J0
Phone: (902) 275-1312 Email: publicworks@chester.ca

Permit No.

Note: Sewer Permit Valid only one (1) year from Approval Date

OWNER INFORMATION

Name		Phone Number 1
Street Address	City/Town	Phone Number 2
Province	Postal Code	Email Address

CONTRACTOR INFORMATION

Name		Phone Number
Company		Email Address

SERVICE CONNECTION/DISCONNECTION LOCATION

Street Address/Lot Information	City/Town	PID
Province	Postal Code	Municipal Account Number

SERVICE CONNECTION DETAILS

Planning Approved <input type="checkbox"/> Yes <input type="checkbox"/> N/A	Purpose of Lateral (check all that apply) <input type="checkbox"/> Single Dwelling <input type="checkbox"/> Mobile Home <input type="checkbox"/> Duplex/Semi-Detached <input type="checkbox"/> Apartment (# of units) _____ <input type="checkbox"/> Business (# of washrooms) _____ <input type="checkbox"/> Motel/Hotel (# of rooms) _____ <input type="checkbox"/> Restaurant (seating capacity) _____ <input type="checkbox"/> B & B (# of washrooms) _____ <input type="checkbox"/> Other _____
Lateral to be Installed (check all that apply) <input type="checkbox"/> New <input type="checkbox"/> Replace Existing <input type="checkbox"/> Disconnection <input type="checkbox"/> Gravity <input type="checkbox"/> Pressure	
Expected Start Date of Construction:	
Attach location plan OR sketch lot, building footprint, road frontage, well location and location of sewer main (if known) indicating distances	
Distances shown in <input type="checkbox"/> ft or <input type="checkbox"/> m Indicate North	

Engineering & Public Works Use Only

Comments:	
Expected New EDU: _____	
Size of Pipe:	Type of Pipe:
Administration & Inspection Fee: \$	<input type="checkbox"/> Paid <input type="checkbox"/> N/A
Connection Deposit: \$	<input type="checkbox"/> Paid <input type="checkbox"/> N/A
Infrastructure Charge: \$	
Engineer Approval:	Date:
Application Checklist Copies to: <input type="checkbox"/> Finance <input type="checkbox"/> Community Development <input type="checkbox"/> Building Services	
NSDPW Permit Permit Required <input type="checkbox"/> Yes <input type="checkbox"/> No	
Permit No. _____	
Deposit Amount \$ _____ \$ _____ Non-refundable Refundable	

THE MUNICIPALITY OF THE DISTRICT OF CHESTER
“GUIDELINES FOR INSTALLATION OF SEWER LATERALS ON PRIVATE PROPERTY”

The following guidelines are intended for use by Municipal Staff conducting inspections on service laterals prior to backfilling.

These guidelines are only to be applied to that portion of the lateral that is located on private property that extends from the property line to the building connection. For sewer laterals owned by the Municipality within either the road right of way or an easement, refer to the *Municipal Specifications Manual*.

1. Minimum pipe size 100 mm (4 in) diameter PVC DR 28 with bell and spigot gasket joints.
2. Recommended minimum grade on a lateral is 2% (two feet of grade on 100 feet) discretion may be exercised to reduce the grade to 1% (one foot in 100 feet) if required to avoid pumping or maintain depth of cover. Pipe should be installed as per Section 33 31 00 of the *Standard Specifications for Municipal Services*, latest edition and the *Municipal Specifications*. Bedding and backfill shall be Type 1 gravel as per the typical trench detail.
3. Recommended depth of a lateral is 1.2 m (4 ft) under a driveway and 1 m (3 ft) below other areas. Discretion may be used to avoid pumping but in any event, the lateral must be protected from frost as requested by the Municipal Engineer.
4. Clean-outs are required at a maximum spacing of 25 m (85 ft), the property line or as required by the Municipal Engineer. Clean-outs shall be a wye type or approved manhole.
5. Pipe must be installed with the bells facing “uphill” in the direction of the dwelling.
6. Abandonment of an existing sewer lateral shall be either a glued cap or watertight plug. Paint cap and stub red. Place marker stake in from of capped stub and paint red as per drawing 33 31 00.
7. Backwater prevention valves are required and installed in an accessible location, according to the Canadian Plumbing Code. Standard of approval is as manufactured by Canplas or Mainline.
8. If a pump is required, it must be protected with a double check valve assembly. Pressure line shall be minimum 50 mm (2 in) diameter PVC DR 26 complete with internal rubber gaskets or polyethylene pipe to AWWA C901.
9. Care should be taken to locate the lateral away from utility poles, trees, and other forms of shrubbery.
10. Existing septic tanks must be by-passed before connection to the municipal sewer.
11. It is recommended that septic tanks be pumped and removed or filled with appropriate material as required by the NS Department of Environment and Climate Change or successor for requirements.
12. Property owner(s) shall allow Municipal personnel access to property to inspect/maintain/service sewer laterals at any time. Property owner(s) are responsible to obtain all other required permits.
13. Property owner responsible to ensure minimum separation distances between sewer lateral and well/water lines are met as per the Nova Scotia *Well Construction Regulations*.
14. Service lateral(s) shall not be buried prior to inspection by Municipal personnel. Leakage testing of the connection for infiltration of water, and video inspection reporting of the installed lateral may be required prior to final approval. In all cases, service lateral installation(s) are subject to final inspection and approval.
15. Municipality shall be responsible for attaining Work Within Highway Right-of Way Permit from the NS Department of Public Works for work executed in the public right-of-way. Any costs associated with obtaining this permit shall be the responsibility of the property owner(s).

ALL INSTALLATIONS AND DISCONNECTIONS MUST BE INSPECTED PRIOR TO BACKFILLING. THE HOURS OF INSPECTION ARE BETWEEN 8:30 AM AND 2:30 PM, MONDAY TO FRIDAY. INSPECTIONS MUST BE SCHEDULED AT LEAST 48 WORKING HOURS IN ADVANCE OF ANY INSTALLATION BY EMAILING publicworks@chester.ca OR CALLING (902) 275-1312.

I hereby have read and agree to comply with the Guidelines for Installation of Sewer Laterals on Private Property as shown above.

The Applicant acknowledges that they are responsible for the full cost of connecting to the Municipal Sewer System. Payment of the Infrastructure Charge (and in some cases, a Sewer Lateral Connection Charge) is required before the connection can be completed. Please refer to the Municipality of the District of Chester Infrastructure Charge By-Law # 155 & Sewer By-Law #34 for reference, which are in the Municipal By-Laws section Under the By-Laws and Policies tab on the Municipality of the District of Chester’s website.

Applicant’s Signature: _____

Date: _____

NOTE: If the applicant is not the property owner, the applicant must provide a letter of authorization from the owner allowing the applicant to act on behalf of the owner.